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Candidate's name and surname

QUESTIONNAIRE OF THE CANDIDATE

to the Doctoral School of Exact and Natural Sciences

in the discipline

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Name and surname of the Master's thesis's supervisor

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Name and surname of a potential supervisor of doctoral dissertation (max. 3 surnames)

Item	Criterion	Document number	To be filled in by the candidate			A number of points awarded by the Commission	Maximum number of points
STAGE I							
1.	Average grade received during first-cycle and second cycle or long-cycle master's degree studies (indicated in the supplement to the diploma)		first-cycle studies	second-cycle studies	long-cycle Master's degree studies		10
2.	Documented scientific activity						28
a)	Reviewed scientific publications, published or accepted for publishing (max. 4) • monographs or chapters in monographs • articles in journals • Internet publications						10
b)	Active participation in scientific conferences and seminars, e.g.						4

	presentation, poster (max. 4)				
c)	Participation in competition research projects (e.g. NCN, NCBiR) (max. 2)				2
d)	awards or scholarships granted by a competent minister of higher education and science, other science/research scholarships granted by other institutions, other than the candidate's alma mater, and a diploma of graduation with distinction (max. 2)				8
e)	awards or honours for a diploma thesis and/or an activity connected with the pursuit of scientific research (max. 2)				4
3.	Other documented scientific and organizational achievements of the candidate				12
a)	International scholarship, e.g. Erasmus+, MOST, scientific internships (not covered by the study programme), schools organized by a higher education school or research institutions, completion of postgraduate study. Participation longer than a week is recognized as participation in the school. Internship is understood as a scientific stay in another scientific centre/university longer than a week. (max. 1)				2

b)	proficiency in modern foreign languages at least at C1 level (max. 2)				4
c)	Other scientific activity: - activity in a student research group - candidate's activity in popularization of science – participation in workshops and trainings enhancing skills and competences obtained by the candidate in the education process. (max. 6)				6
Total points for stage I					50
STAGE II					
4.	Qualification interview – presentation of the candidate's research project proposal and checking general understanding of the scientific discipline of their future doctoral dissertation				
a)	assessment of the candidates' research project proposal including their understanding of the relevant subject matter				10
b)	knowledge of subject literature and the most important science achievements in the selected scientific discipline as well as the proper use of specialized terminology				10
c)	substantive quality and value of the presentation and the ability to present arguments, communicate and compose an oral presentation				10
Total points for stage II					30
Total of all points awarded (stage I + stage II)					80

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Candidate's legible signature

*The following documents should be attached to the questionnaire:

- 1) a questionnaire downloaded from the IRK system with the indication of the scientific discipline in which the candidate intends to prepare doctoral dissertation,
- 2) an application for the issue of an Electronic Doctoral Student ID (the candidate uploads a file with the photo which must meet the same requirements as in the case of applying for the issue of a personal ID card),
- 3) a candidate's questionnaire listing their scientific achievements and filled in in accordance with the sample downloaded from the IRK system with particular consideration of scientific interests, previous academic achievements (academic publications), participation in academic conferences and seminars, academic internships, student research groups, grants/scholarships, etc., which is contained in Annex 2 to this Resolution if a candidate applies for admission to the Doctoral School of Exact and Natural Sciences,

- 4) a research project proposal in the background of the most important accomplishments in a given discipline (drafted in accordance with the sample included in Annex 3 to this Resolution),
- 5) a declaration of the academic teacher employed at the University of Białystok confirming their agreement to become a supervisor of doctoral dissertation, in accordance with Annex 4 to this Resolution,
- 6) a copy of the graduation diploma certified either by the University (on the basis of the submitted original document) or a notary of first-cycle, second-cycle or long-cycle master's degree studies (together with supplements); if the supplement does not contain an average study grade, a candidate should submit a certificate confirming such average grade issued by their alma mater,
- 7) a certificate issued by an occupational health physician confirming candidate's ability to undertake education in the discipline of biological and chemical sciences,
- 8) documents numbered in accordance with Annex 1 or Annex 2 to this Resolution confirming candidate's scientific accomplishments:
 - a) scientific publications referring to:
 - monographs: xeroopies of title pages of reviewed published monographs, their contents and editorial page (including the names of reviewers),
 - a chapter in a monograph or in a collective monograph: xeroopies of title pages of the published monograph or collective monograph, their contents, editorial page (including the names of reviewers) and the first page of the chapter,
 - an article: xeroopies of title pages of journals containing the published article, their contents and the first page of the article,
 - Internet publications published in registered Internet journals that are assigned their own ISBN or ISSN number; a full link to the Internet resource should be provided,
 - scientific publications accepted for publishing listed from the first to the third indent: a certificate issued by the publisher confirming that the publication has been accepted for publishing containing the information about a scheduled year of the publication, the author(s), the title of the chapter, the title of the monograph of collective monograph wherein the text will be published, the name of the volume's editor and the name of the publisher; and if articles have been submitted to a journal – the name of the journal,
 - b) copies of the following documents certified by the University of Białystok on the basis of submitted original documents:
 - a copy of the certificate confirming active participation in scientific conferences or seminars signed by the organizer including the title of the presentation and a copy of scientific conferences or seminars' programmes (including the candidate's presentation),
 - a copy of the certificate confirming participation in a research project (e.g. NCN, NCBiR, NPRH) signed by the project manager including the project's number, candidate's role in the project and the time (years) of the project's implementation,
 - a copy of the decision granting awards or scholarships by a competent minister of higher education and science, a copy of the certificate confirming other science/research scholarships obtained and awarded to the candidate by an institution other than their alma mater, a copy of the diploma of graduation with distinction,
 - a copy of the certificate confirming granted awards or honours for a diploma thesis or an activity connected with the pursuit of scientific research,
 - a copy of the certificate confirming candidate's travel scholarships, scientific internships (not covered by the study programme), participation in the programme of a school organized by a higher education school or research institution,
 - a copy of the currently valid certificate confirming proficiency in given modern foreign language at least at C1 level, (the list of certificates taken into account in the competition procedure is contained in Annex 2 to the Regulation of the Prime Minister of 16 December 2009 on the qualification procedures in the civil service, i.e. Journal of Laws of 2021, item 14),
 - a copy of the certificate confirming candidate's activity in a student research group signed by its coordinator (academic teacher),
 - a copy of the certificate confirming candidate's activity in popularization of science (e.g. lectures, talks, publications),
 - a copy of the document confirming candidate's participation in workshops or trainings enhancing skills and competences obtained by the candidate in their education process.

- 9) an application endorsed by the Rector's Proxy for Students and Doctoral Students with Special Educational Needs if the candidate's disability level has been determined and they would like to take advantage of alternative methods of their knowledge verification in the competition procedure due to the type of their disability. Such an application must be submitted to the Admission Commission not later than 7 days before the qualification interview.
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**Decision of the Admission Commission
determining the individual result of the competition procedure**

The Admission Commission hereby determines the individual result of the competition procedure. In result of the conducted competition procedure, the Commission hereby determines that the candidate received in total points, including points awarded in the qualification interview.

Legible signature of the Admission Commission Chairman